


Idaho Department of Correction 	Policy	Control Number: 405	Version: 2.0	Page Number: 1 of 2
		Title: Access to Courts		Adopted: 3-15-1985 Reviewed: 11-2-2012 Next Review:

This document was approved by Brent Reinke, director of the Idaho Department of Correction, on 11/2/12 (signature on file).

Open to the public: Yes No

BOARD OF CORRECTION IDAPA RULE NUMBER 405

[Court Proceedings within a Facility](#)

POLICY STATEMENT

It is the policy of the Idaho Board of Correction that the Idaho Department of Correction (IDOC) and its contractors develop and maintain an adequate method to ensure offenders have direct access to the courts in order to pursue constitutionally mandated legal actions and qualified legal claims.

PURPOSE

The purpose of this policy is to communicate the Board's management philosophy regarding offender access to court matters.

SCOPE

This policy applies to all procedures created under the authority of this policy and to IDOC facilities, assigned staff, and offenders under the jurisdiction of the IDOC.

RESPONSIBILITY

The director of the IDOC and chief of the Division of Prisons (in consultation with the chief of the Division of Education, Treatment, and Reentry) are responsible for overseeing the development, implementation, and monitoring of standard operating procedures (SOPs) that provide guidance on or establish, at a minimum, the following:

- What qualified legal claims are;
- Offender procedures to request access to courts assistance, services, and resources;
- Offender-to-offender assistance guidelines;
- Offender procedures for filing pleadings and other documents with a court;
- Service of document procedures;
- Telephone hearings and attorney telephone calls; and
- Procedures for offenders to store their excess legal materials.

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REFERENCES

None

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